

Sunset Hills Site Council Bylaws

2009-2010

The purpose of the Site Council shall be to:

- A. Provide input into the School Improvement Plan
- B. Take other actions as required by ARS and district policy, such as:
 - a. Assist in securing the support and services of parents, staff, and students
 - b. Promote a better understanding of the school's educational programs
 - c. Develop an awareness of the community to the overall needs of the school and district.

Membership

- A. Site Council will be composed of the following members: Principal, 3 certified staff, 3 parents, 1 classified staff, at least 1 community member not to exceed 2.

Terms of Office

- A. Principal
 - Continuous
- B. Teachers/ Parents
 - The council will have staggered terms for teachers and parents in order to create a more stable and consistent group. Terms for teachers and parents will be three (3) years.
 - For the 2009-2010 school year, one teacher and one parent will serve a one year term. They will be replaced after that year. Their replacements will begin a three year term. Another teacher and parent will serve a two year term starting the 2009-2010 school year. They will be replaced after their term is up. Their replacements will serve a three year term. The last teacher and parent will serve a three year term starting the 2009-2010 school year. They will be replaced after three years. If there is a vacancy and no one interested, then a member would be allowed to serve another term.
- C. Classified Staff
 - No term limits. (Office Manager)
- D. Community Member
 - No term limits

Election/ Selection of Members

- A. Open positions will be advertised in three different ways.
- B. Teachers will be elected at a staff meeting by September 4th.
- C. The community member will be voted on at a PTO meeting by September 4th, if

- there are more applicants than positions available.
- D. Parents will be voted on at a PTO meeting by September 4th.

Meetings

- A. The first meeting must take place by September 22nd.
- B. Meetings must take place monthly.
- C. Meeting agendas must be sent and posted 24 hours in advance.
- D. Meeting minutes are sent to each member.