



http://www

What I.T. Broke This Summer...

...in the process of improving information
access at DUSD!

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Welcome Back!

By Evan Allred, IT Director

Welcome back! In the process of implementing new and enhanced technology this summer, we "broke" a lot of stuff including an ancient voicemail system, outdated gradebook, and older version of Microsoft Office. In addition, we've added new staff to the IT Department to help support the increasing amount of technology being implemented in classrooms as they are transformed into 21st Century learning environments. Please read on for more information and be sure to visit the IT website, <http://dysart.org/it>.

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*To request assistance
from IT, call 7071, email
helpdesk@dysart.org or
create an IT work order
from the link on the
Intranet home page*

Microsoft Office 2007

One of the major changes implemented this summer was a district-wide upgrade to Microsoft Office 2007. Users will immediately notice that the Office shortcuts are no longer in the Dysart Toolkit, but can be found in the Microsoft Office menu just below the Dysart Toolkit. A new program added to the suite is One Note; watch for future trainings about this exciting new product!

To help with the transition to the dramatically different interface, the IT training team has put together some documentation that can be found at <http://schoolweb.dysart.org/EdTech/Content.aspx?eiID=144>. In addition, introductory trainings will be offered by school personnel with more in-depth training coming soon. Notification will be sent out when those trainings are available on the Professional Development Website at <https://calendar.dysart.org/eduservices>.

New Unity Voicemail System

Voice messages in your Email!

Substantial progress was made over the summer towards the full implementation of our new voicemail system, Unity. Many users are already using Unity and raving about the advantages of being able to access voice mails not only from a phone handset, but also from within Microsoft Outlook. Because Unity establishes a link between an individual's phone, voice mailbox and email inbox, there is additional administration involved in creating and moving voicemail.

The implementation of Unity voicemail is still a work in progress. For information about whether or not your campus implementation has been completed, please visit <http://dysart.org/it>.

Student Account Changes

New DUSD staff members have network accounts automatically created for them with the username `firstname.lastname` and a password that consists of the last 6 digits of their social security number.

As a direct result of requests from teachers who wanted to make network access easier for all students, some changes to student network accounts have been implemented, particularly for students in grades K-2. The usernames and passwords for K-2 students are now both the 7 digit student ID number. Students in grades 3-8 still have the 7 digit ID number as their password, but their username continues to follow the convention of the first initial of their first name, their entire last name, and the last 4 digits of their student ID number. In addition, student H: drives have been given a more user-friendly name.

To read more about these changes, visit the IT website announcements page located at <http://dysart.org/it>. In addition, an enhanced interface has been created for teachers to look up and manipulate student network accounts. The interface can be accessed at <http://www.dysart.org/studentaccounts>.

Network Port Activation

Having trouble getting a computer to access the network? Is your phone plugged in but not turning on? Not all network ports located on the walls of DUSD classrooms are "active." In addition, phones will only work in certain "active" ports. If the phone or computers in your room were moved during cleaning, please plug them back in to the original network port. Typically phones are connected to a network port near the projector inputs, if applicable. Please create an IT work order if you are unable to locate an active port in the classroom for a phone or computer.

If your phone and computer are currently active and you'd like to move them to another network port, please place an IT work order request by **August 6th** in order to ensure we can make the change before school starts. Requests for port activations made after that date may not be fulfilled prior to the start of school due to all the last minute work involved in setting up new school buildings.

New Online Gradebook

Links to access the new district-wide gradebook and attendance program can be found in the **Dysart Toolkit** and from the **Teacher Website Creator Tool** and **IT Website**. Look for the link labeled "Gradebook." Teachers will need to know their SASI Teacher Number to log. See your front office staff if you are unsure of your number.

Please remember the importance of locking your computer when it is not in use! To lock your computer, hold down the windows key (pictured here) and press L.



How do I print?

Network printers have been placed in locations at each school as determined by school administration. To print to one of the network printers or copiers, you'll need to install the printer on your computer.

For assistance, please navigate to <http://schoolweb.dysart.org/EdTech/>, click on Computing Basics and open the document titled "Adding a Network Printer."